

**The minutes of the Annual Meeting of the Hutton Henry & District Community Association
held Saturday 8th February 2020**

Present:

C Armstrong	Trustee
T Armstrong	Member
J Grieves	Member
L Humphries	Trustee
H Gilbert	Member
P Gilbert	Trustee- Interim Chairman
M Mitchinson	Member
C Pattison	Member
P Pattison	Member
A Peterken	Trustee
G Shears	Trustee
S Shears	Member
M Thurston	Member
L Wardle	Trustee- Secretary
A Watts	Trustee- Treasurer

Apologies:

S Close	Member
C Lee	Member
C Lightowler	Member
D Lightowler	Member
M Lightowler	Member

The interim chairman, Patrick Gilbert, welcomed everyone to the meeting and asked for a one-minute silence to remember the Association Chairman David Mitchinson

1. Apologies for absence

Apologies were received and accepted

2. Report from the interim chairman

Patrick gave the following report

“I have been asked to present the annual report for 2019 but before I begin, on behalf of myself and fellow trustees I would like to take this opportunity to remember our Chairman and friend Dave Mitchinson, who is no longer with us.

Dave was a driving force of the association since 2013 when work began to ensure Hutton Henry continued to have a community building, he is missed by us all. We would also like to thank his wife Muriel for her continuing support and invaluable contribution she makes to the group despite her loss- Thank you Muriel from us all.

2019 was once again a busy year for the Association

March 2019, we secured funding of £9000 from the National Lottery towards further improvements to the hall, this included the purchase and installation of a much need storage container. I understand Dave was the driving force with regards to the container and that it was a far from easy task to remove and install. Just as importantly it was secured by Dave at a price which ensured additional funds were available to carry out more works in the hall!

More work is required in the hall including addressing the damp problem, electrical repairs, installation of new lighting and refurbishment of the kitchen, further funding is to be sought to help with these works.

We have had some amazing events and activities in the hall this year – Thank you to everyone who gives their time to ensure the hall goes from strength to strength.

2020 will be another packed year, particularly exciting is the return of the summer fair, this is taking a great deal of organisation and I am sure it will be a total success.

In closing, once again, thank you to everyone involved with the Association, without you our community would not have access to this marvellous building and village life would be very different.”

3. To confirm the minutes of the AGM held on the 9th February 2019

RESOLVED the minutes of the above meeting be approved, confirmed and signed as an accurate record.

4. Reports and accounts

Andrew presented the audit annual audited year end accounts for the financial year 1st January 2019 to 31st December 2019

A/C Balance brought forward from 31 st Dec 2018	£9569.41
Total Income in financial year 2019	£14392.25
Total Outgoings financial year 2019	£9376.12
Account Balance @ 31 st Dec 2019	£14585.54
Petty cash balance stands at £112.70 with outstanding credits owed from:	
Durham County Council – election- hall hire £250	
Hutton Henry Primary School – hall hire £200	

The income for the year has included a grant of £9000 from the National Lottery, Andrew advised there is a balance to spend of £3000 which is to be allocated to purchase an additional hoover, electrical repairs and improvement. The remaining funds of £2000 will be earmarked to address the damp issues.

The Association has moved energy provider from Npower to Bulb, it is anticipated this will reduce energy costs.

A bid to the National Lottery Community Fund has secured £920 towards the proposed summer fair.

Andrew thanked the events committee for their full calendar, proceeds of which contribute enormously towards the costs of running the hall.

RESOLVED the accounts and financial summary be received and approved

5. Appointment of Charity officers and confirmation of Trustees

Elections of Chairman 2020

Nominations were invited for the role of Chairman 2020, the interim Chair, Patrick Gilbert was nominated for the position, no other proposals were received.

A vote was taken and P Gilbert unanimously elected as Chairman for the forthcoming year.

Appointment of Secretary 2020

Nominations were invited for the role of Secretary 2019, the current Secretary, Lynda Wardle was nominated for re-election, and no other proposals were received.

A vote was taken and L Wardle was unanimously re-elected as Secretary for the forthcoming year.

Appointment of Treasurer 2020

Nominations were invited for the role of Treasurer 2019, the current Treasurer, Andrew Watts was nominated for re-election, and no other proposals were received.

A vote was taken and A Watts was unanimously re-elected as Treasurer for the forthcoming year.

Trustees

Existing Trustees remain in place and nominations were invited from members who may wished to become trustees, none were received.

6. Any other business

Vaping

After discussion it was agreed unanimously that vaping is not to be allowed in the building and notices should be erected around the building.

Cigarette bin

Request for a change of location and locate the key to empty

First aid & food hygiene training

It was confirmed First Aid and Food Hygiene training had been organised and confirmation would be sent to those members who had requested the training.

No dogs

A suggestion was made from the hall to ban dogs from the hall other than assist dogs.

It was agreed that this restriction would be put in place and signage erected.

Andrea provided an update on future events and in particular plans for the summer fair

7. Date & time of next meeting- to be confirmed

To be confirmed.